

WNEBSS

Western New England Business Support Services Membership Application

Return to KayBee Marketing Resources, PO Box 958, West Springfield, MA 01090-0950

To begin your membership benefits immediately, please complete this form and return it to the above address with your **\$25.00** check payable to **WNEBSS**.

- I would like to be added to the WNEBSS web page/directory (www.wnebss.org).
- I am interested in joining the WNEBSS message group.

Your name _____ Telephone (____) _____ - _____

Partner (if joining) _____ Fax (____) _____ - _____

Company Name _____ Other (____) _____ - _____

Address _____ Email _____@_____

City/ST/Zip _____ Web _____

Services: Please check the services your company offers besides word Processing.

- | | | |
|---|--|--|
| <input type="checkbox"/> Bookkeeping, Collections | <input type="checkbox"/> File-Format Conversion | <input type="checkbox"/> Telephone Answering |
| <input type="checkbox"/> Bookkeeping, Payroll | <input type="checkbox"/> Forms Completion (Typing) | <input type="checkbox"/> Temp-Help Agency |
| <input type="checkbox"/> Bkkg, Statements/Billings | <input type="checkbox"/> Mail Preparation | <input type="checkbox"/> Training, Computer |
| <input type="checkbox"/> Business Writing | <input type="checkbox"/> Multimedia Presentation | <input type="checkbox"/> Transcription, General |
| <input type="checkbox"/> Comp. Graphic Design | <input type="checkbox"/> Notary Service | <input type="checkbox"/> Transcription, Legal |
| <input type="checkbox"/> Consulting, Hdwre/Sftwre | <input type="checkbox"/> Photocopies | <input type="checkbox"/> Transcription, Medical |
| <input type="checkbox"/> Consulting, Office Mgt/Org | <input type="checkbox"/> Pick-up & Delivery | <input type="checkbox"/> Transcription, 24-hour |
| <input type="checkbox"/> Database/Contact Mgt | <input type="checkbox"/> Resume Writing/Consult | <input type="checkbox"/> Theses/Dissertations |
| <input type="checkbox"/> Desktop Publishing | <input type="checkbox"/> Scanning, Graphics/OCR | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Editing/Proofreading | <input type="checkbox"/> Shorthand Dictation | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Executive Suites | <input type="checkbox"/> Spreadsheets | <input type="checkbox"/> Available/Overflow Work |

Operating system(s)/Printer/Other Equipment/Software: Please indicate what you use in your company

Operating System:

- Windows 95/ 98 / 2000 / XP (Circle one)
- Macintosh
- Linux
- Other

Miscellaneous

- Transcription Tape Size(s): Std Mini Micro

Software used for services you offer

Equipment (Printers, Copiers, etc.)

- Laser – DPI _____
- Color Inkjet – DPI _____
- B/W Inkjet – DPI _____
- Copier – B/W / Color
- Scanner
- Other

How (or from whom) did you first hear about WNEBSS _____

For more information, visit www.wnebss.org